**Name J. Smith**

820 University Dr. (715) 555-8689

Eau Claire, WI 54701 smithnj@uwec.edu

Education –GPA

* Year in school and expected degree (likely graduation date)
* Specialized Course Work (Geology classes taken)
* Computer Skills (i.e. Microsoft Suite, Corel Draw, ARC-GIS)

Professional Skills

* Field Techniques (Mapping,…. )
* Computational (Construction of cross sections and maps)
* Communication (Tech. Writing, Public Speaking, Teaching)

Field Experience

* Field Camp-Explain skills used and gained
* Other Field work

Professional Experience

* Teaching Assistant
* Undergrad Research
* Jobs (most relevant)

Honors and Activities (Optional)